

## Privacy Policy

Thank you for visiting our website and your interest in [www.dataparc.com](http://www.dataparc.com). We regard the privacy of your data as essential. We therefore wish to inform you in the following about how we process your personal data. The website [www.dataparc.com](http://www.dataparc.com) and all the services associated with it are offered by Capstone Technology Inc, US and, in certain cases, by its affiliated undertakings (referred to in the following as BTG).

Controller for the processing of data is:

Capstone Technology Inc  
14300 SE 1st Street, Suite 200  
Vancouver, WA, 98684  
Phone: (360) 619-5010  
Fax: (360) 885 - 4868  
E-Mail: [support@dataparc.com](mailto:support@dataparc.com)

### Collecting, processing and storing personal data

Personal data is processed whenever (i) this is necessary for the IT involved in the technical operation of the website or linked services (apps) or whenever such processing guarantees ease of use of the website or such services, (ii) such processing is necessary for the purpose of initiating or performing a contract and the personal data is usually provided by you for this purpose, or (iii) generally for the purpose of maintaining the business relationship, e.g. for sending information material.

If it is necessary to forward your data to other Group companies for the above-mentioned purposes, your data can be passed on to them. Beyond that, your data will not be passed on. Your data will not be sold, rented out or made available to third parties in any other way. Personal data is only transferred to government agencies or authorities if this is necessary for compliance with mandatory national statutory provisions.

Data which we process when you use the website

Data is either recorded by you yourself or, for technical IT reasons, are generated automatically when you visit our website. In particular, technical IT data is stored temporarily in a logfile and is deleted automatically when the purpose for which they have been stored no longer applies.

- The IP address of the requesting computer
- Date and time of access
- Name and URL of the file accessed
- Website from which access was made (referrer URL)
- Browser used and, where applicable, the operating system of your computer and the name of your access provider

We process the data stated for the following purposes:

- To ensure that the connection to the website is established smoothly,
- To ensure that our website is convenient to use,
- To evaluate system security and stability.

We have a legitimate interest to collect data for the purposes listed above. There are no situations in which we use the data collected for the purpose of drawing conclusions about you personally. In addition to this, we use cookies when you visit our website.

### **Contact and request forms**

We offer you extensive personal support. If you contact us using the contact form, we will collect your first and last names for this purpose together with your email address so that we can send you a fast and personalized response to your request. The data is used to answer your request and, in cases where you may wish to become a customer, to send information on dataPARC's products and services.

### **Registration to “Get a Demo” and to “Training”**

We provide customers demo or training of our products through a registration in order to contact you back with the appropriate demo or training. When you fill out your information, you give us the right to use your contact details to contact you for such purposes.

### **Registration to “dataPARC Community”**

We provide customers and partners with a central access point for all applications and services for collaboration purposes. Access is only available to those users who have registered beforehand.

### **Use of Cookies**

#### **Definitions**

Cookies are small files created automatically via your browser which are stored on your terminal device (laptop, tablet, smart phone or similar). Cookies do not contain viruses, Trojans or other malware.

Information is stored in cookies in connection with the specific terminal device used. This does not mean that we have immediate access to your identity. The purpose of cookies is to make it easier for you to use our services. The following types of cookies are used.

A) Cookies which are absolutely essential (technical IT cookies) are needed for the operation of a website and are essential in order to navigate on and use the functions of the website. These cookies are not stored permanently on your computer or device and are deleted when you close your browser (session cookies).

B) Statistical, analytical cookies (performance cookies) enable the number of visitors and sources of traffic to be recorded and counted in order to measure and improve the performance of the website. They are also used to find out whether any problems or errors occur on certain websites, which websites are most popular and how visitors navigate through the website. Analytical / Performance cookies are deleted after a defined retention period.

C) Tracking cookies: We don't set so called tracking cookies on our websites.

## Cookies used

On [www.dataparc.com](http://www.dataparc.com) (the “Website”) , we will not collect any information about individuals, except where it is specifically and knowingly provided by them. You can refuse the use of cookies by following the link at the bottom of the page.

The names and types of the cookies we use are:

Cookie name	Purpose
_ga, _gid, _gat	These cookies are used by Google Analytics. They collect information on how visitors use the Website. The data collected is in anonymous form and is also used by Google to produce reports that help us improve the Website.
catAccCookies	This is used to record that you accept the fact that the Website uses cookies.
wfvt_[hash]	These contain information about your general geographic location (used to remember your time zone, for example). These are known as session cookies and are deleted when you leave the Website.
wordfence_verifiedHuman	Used by Wordfence (a WordPress plugin) to protect the Website against malicious attacks.
wordpress_test_cookie	This plugin is used by WordPress to see if the user’s browser has options for reading cookies enabled.
YSC, IDE, bcookie, ga-audiences, _gcl_au	

These cookies are used either in aggregate form to help us understand how our Website is being used or how effective our marketing campaigns are, or to help us customize our Website for you.

When you visit the Website, our web server collects some basic information such as your internet service provider’s domain name, which pages you accessed on the site, and when. We use this information only to analyze the use of our Website to help guide improvements. We do not collect any personally identifiable information. Coda uses cookies for detecting what kind of device you have in order to present content in the best way, for a language switch and/or for other purposes.

## Your rights

You have a number of rights under applicable data protection law in respect of our processing of your personal data, these include:

- the right to request access to your personal data;
- the right to request rectification of any personal data that we hold;
- subject to certain conditions:
  - the right to request erasure of your personal data;
  - the right to request restriction of processing of your personal data;
- the right to have your personal data transferred to another controller;
- where we rely on your consent for processing, the right to withdraw such consent.

Further details on the scope of these rights can be found in our Data Subject Rights Request Form, which is also provided as a [download](#). Should you wish to exercise your rights, please complete this request form and send (including any supporting documents) to the BTG Chief Privacy Officer: [dataprotection@btg.com](mailto:dataprotection@btg.com)

When in doubt, or if you have any questions relating to data protection, you can contact us via [dataprotection@btg.com](mailto:dataprotection@btg.com)

### **Storage period**

The criterion for the storage of personal data is the applicable statutory retention period or the cessation of the purpose, in particular if processing is lawfully based on the balance of interests. The data are routinely erased.